

North Roanoke Baptist Church  
Business Meeting January 26, 2020

Pastor Ethan opened with prayer. A quorum was present. Chip Basham acted as moderator.

Meeting Minutes dated November 2019. These minutes were presented with motion to accept the minutes as presented. All approved.

Treasurer report: Presented by Chip Basham with a motion to accept as presented. All approved.

### **Ministry Updates:**

#### **Lynn:**

##### Preschool:

I am happy to announce that all nursery spots are currently filled – Praise God for this!

##### Renovations:

Bobby has meet with another contractor and has all of those estimates back in, we will turn this over to LR and see how they would like to proceed forward.

##### Upward:

Games have started and things are going. Come join us on Saturday beginning at 9am. Thank you to those who are participating in the program.

##### VBS: July 20-24

Leadership team will begin meeting monthly to plan. If you would like to join me on the leadership team please let me know.

##### WinShape: June 15-19

Leadership Team will begin meeting monthly to plan. If you would like to be on the leadership team please let me know.

As Daniel mentioned this morning, several people went to WinShape training this past week. Chelsea Whorley, Job, Daniel. 2 Chick-fil-A employees and myself went to Atlanta to be introduced to the theme for 2020 and meet our camp Director and other key leaders. This is always a special time of brushing shoulders with phenomenal leaders, some of whom are authors and other gurus in Children's Ministry and other areas of Ministry Leadership Positions. When I started serving on staff here at NRBC, I went to training in Chicago on a curriculum we were switching to at that time. Reggie Joiner was head of that program and crucial in the development of a lot of the training I received at the time. He is amazing and a lot of his passion and heart beat for kids and families resonate with me. He was at Host Rally and it was a huge nudge from God if you will. A reminder of why I do what I do. An awakening of things I have gotten away from. It is very easy to get lost in the day to day demands of my job.....the tasks.....the "have to" things. Hearing Mr. Joiner speak reminded me of the 'why'!

He reminds us that obviously parents are the main influencers in a child's life. But they are not the only influencer. The church, hopefully has an opportunity to come alongside families and

partner with them to influence boys and girls towards the gospel. What a huge blessing and responsibility God has entrusted up with!! Let's get to it. Thank you so much to those of you who invest your time by influencing the life of young people. As a parent, I thank you!! As someone who needs you in my areas, I thank you!! I can tell you there is no greater thing for your spiritual life than having to be ready to give it to others.

**Ethan:**

I felt that we finished the year on a positive note and I am excited for the direction that the ministry is headed.

The Winter Retreat was a success. We had a total of 31 go and the students seemed to really enjoy it. We stayed at Massanetta Springs and went to Massanutten Resort for snow tubing and an indoor waterpark. Daniel Tripp was the speaker and he did a fantastic job teaching on the reality that Christians are in the already-not yet. It was awesome to refocus on what Christ has done and what He is going to do in the future.

The calendar has been given out for the students to see what we have planned for the spring. I had a meeting for the student leaders in which we all signed a set of expectations for the future. This will be helpful for having new leaders in the future and to make sure all the leaders are on the same page moving forward.

We are still doing sermon discussion in the evening and are finishing up Galatians on Wednesday night.

**Paul:**

The worship services held throughout the Christmas season went very well. I was pleased to have the choir, children's choir, handbells, and praise band leading in worship. Martha has led the handbells with dedication and excellence. Abbi has done a great job with the children and that was evident as they sang on December 22, 2019. We had additional people join with the choir to sing for the Christmas cantata and we will welcome them back whenever they are able to sing with us.

I have selected music for the choir to sing for Palm Sunday, Good Friday, and Easter Sunday. I am looking forward to walking through Holy Week with North Roanoke as we remember Christ's sacrifice on the cross and His triumphant resurrection on the third day.

I will be forming a team to lead the Vacation Bible School music at the Kids Ministry Conference that will be held at North Roanoke on Saturday, March 14. This is a fantastic day of training offered by the SBCV. This is the first year to have this conference in Roanoke; previously, it had only been held in Richmond.

Jesse Stevens and I have met and discussed worship music for the upcoming months.

I am grateful for the opportunity to serve God and His people at North Roanoke.

**Job:**

Fall Festival praise, 235-259 cards filled out by guests. Puerto Rico trip in December: special ops team painted the bb courts at a school. Thank the team that went.

**Daniel:**

Personally | Beginning with the last business meeting until now, our family has needed and continues to need your prayers after my father-in-law has had 2 strokes impacting his left side and then my mother-in-law required, unexpectedly, open-heart surgery.

Preaching | God is using Hebrews in our church in some pretty incredible ways. 2 examples.

People | Pray that many of the guests we've seen recently will participate in the Discover NR class

76% of people say they would go to church at least once if someone invited them.

Recognitions

Singing Saints Leadership | Brenda and Judy and Jimmy Hill

Donny Murray | storm water improvements

**Standing Committees:**

Nominating Committee: no report

WMU: no report

Personnel Committee: no report

Budget Committee: no report

Property Committee: no report

Memorial Committee:

\$505 donation to the SPLASH Sunday School Class in memory of Wm. Furman Mattox

\$350 donation to the Building Fund in memory of Don Dodson

**Special Committees:**

**Unfinished business:**

**New business:**

The Budget and Transportation Committees have been looking into options for replacing one of the vans that has 95,000 miles and is hard to start. Rick Ramsuer has been shopping for a van with a mileage in the ballpark of 30,000. A church member has offered a donation of \$10,000 towards a new one; we will sell the existing van for \$9,500; we need an additional \$8,000 to purchase another van.

The Budget Committee (Gary Harper, chair) presented a motion to approve an additional \$8,000 outside of the Transportation budget in order to purchase a new van.

No discussion, motion approved. Motion accepted as presented.

**Clerk's report:**

New members joined by letter:

New members joined by statement:

New members joined by baptism:

Members transferred from NRBC:

Members that have deceased:

Total Membership:

	1376 Total as of last business meeting
+	3 New Members (in)
-	0 Transfers (out)
-	4 Deaths

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1375 Total

Cindy Vernon presented Clerk Report to the floor for approval. All approved.

Adjournment: Meeting adjourned in prayer.

Respectfully Submitted,

Cindy Vernon, Church Clerk

North Roanoke Baptist Church  
Special Called (**Virtual**) Business Meeting April 17, 2020

Daniel Palmer notified church members on April 10, 2020 via NRBC app and NRBC website of a special called business meeting on April 17, 2020. Normally, we would do this during a business meeting conducted in person but due to the current COVID-19 pandemic guidelines that is not possible.

Meeting began at 12:02pm. Chip Basham acted as moderator.

**Standing Committees:**

**Budget Committee:**

The Budget Committee recommends that the church authorize the Trustees to sign for a loan from First Citizens Bank for the full amount allowable under the Payroll Protection Program which was part of the recent CARES Act passed by Congress in light of the pandemic.

Church members had two options for voting, online at nrbc.org or by calling the church office. Voting results document is attached. 134 members voted; 2 voted No, 132 voted Yes. The recommendation passes.

Meeting adjourned at 12:14pm.

Respectively Submitted,

Cindy Vernon, Church Clerk

Side note from Daniel: The first allotment of the federal money has been depleted. We do not know if there will be additional money allocated. Our continued tithes and offerings remain important.

**North Roanoke Baptist Church**  
**Profit & Loss Budget vs. Actual**  
 January through July 2020

	Jan - Jul 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
004010 · Unified Budget Receipts	575,356.51	557,964.17	17,392.34	103.12%
004012 · Rental Income	36,171.70	35,000.00	1,171.70	103.35%
004019 · Gym Rental	760.00	1,968.75	-1,208.75	38.6%
<b>Total Income</b>	<b>612,288.21</b>	<b>594,932.92</b>	<b>17,355.29</b>	<b>102.92%</b>
<b>Expense</b>				
<b>005000 · Missions</b>				
005010 · Rke. Valley Baptist Assn.	994.00	2,000.00	-1,006.00	49.7%
005012 · Cooperative Program	186.37	375.00	-188.63	49.7%
5013.10 · SBC of Virginia	8,697.50	17,500.00	-8,802.50	49.7%
5013.20 · International Mission Board	6,709.50	13,500.00	-6,790.50	49.7%
005015 · Benevolence	159.78	1,166.67	-1,006.89	13.7%
005022 · First Impressions	0.00	950.00	-950.00	0.0%
005023 · Reach the Roanoke Valley	2,052.97	5,833.33	-3,780.36	35.19%
005024 · Mission Trips	8,931.47	14,875.00	-5,943.53	60.04%
005030 · W.M.U. Missions	150.00	729.17	-579.17	20.57%
<b>Total 005000 · Missions</b>	<b>27,881.59</b>	<b>56,929.17</b>	<b>-29,047.58</b>	<b>48.98%</b>
<b>Payroll Expenses</b>				
005110 · Church Staff Wages	192,475.90	211,448.13	-18,972.23	91.03%
005111 · Staff Housing	17,808.96	16,881.38	927.58	105.5%
005112 · Staff Professional Expenses	115.68	2,916.67	-2,800.99	3.97%
005113 · Staff Auto Allowances	0.00	2,916.67	-2,916.67	0.0%
005114 · Social Security	7,938.60	3,773.58	4,165.02	210.37%
005115 · Medicare	1,856.61	583.33	1,273.28	318.28%
005116 · Worker's Compensation	2,331.00	1,043.00	1,288.00	223.49%
005117 · Annuity Plan	4,330.51	4,680.67	-350.16	92.52%
005118 · Medical Insurance	35,767.67	35,084.00	683.67	101.95%
005119 · Disability Insurance	1,421.07	1,095.50	325.57	129.72%
<b>Total Payroll Expenses</b>	<b>264,046.00</b>	<b>280,422.93</b>	<b>-16,376.93</b>	<b>94.16%</b>
005209 · Sunday School Literature/Supply	7,180.49	8,166.67	-986.18	87.92%
005212 · Vacation Bible School	1,563.33	4,000.00	-2,436.67	39.08%
005213 · W.M.U.	51.64	437.50	-385.86	11.8%
005217 · Library	0.00	275.00	-275.00	0.0%
005218 · Leadership Training	37.80	583.33	-545.53	6.48%
005221 · L.I.F.E.	-654.44	583.33	-1,237.77	-112.19%
005223 · Preschool Ministry	396.91	2,333.33	-1,936.42	17.01%
005225 · Children's Ministry	2,542.07	4,200.00	-1,657.93	60.53%
005226 · Upward Sports Ministry	808.53	583.33	225.20	138.61%
005227 · Youth Ministry	8,253.21	11,083.33	-2,830.12	74.47%
005229 · Young Professionals Ministry	0.00	583.33	-583.33	0.0%
005237 · Women's Ministry	-107.02	700.00	-807.02	-15.29%
005238 · Men's Ministry	0.00	408.33	-408.33	0.0%
005239 · Senior Adults Ministry	0.00	1,050.00	-1,050.00	0.0%
005240 · PURE Ministry	0.00	291.67	-291.67	0.0%
005241 · Recreation	600.00	0.00	600.00	100.0%
005243 · Winshape Camp	1,510.67	3,100.00	-1,589.33	48.73%
005309 · Music Materials	3,008.47	3,616.67	-608.20	83.18%
005406 · Postal Expenses	826.74	875.00	-48.26	94.49%

**North Roanoke Baptist Church**  
**Profit & Loss Budget vs. Actual**  
 January through July 2020

	Jan - Jul 20	Budget	\$ Over Budget	% of Budget
005408 · Office & General Expenses	8,239.67	12,250.00	-4,010.33	67.26%
005420 · Convention/Retreats	0.00	1,458.33	-1,458.33	0.0%
005434 · Honoraria	0.00	583.33	-583.33	0.0%
005440 · Publicity	0.00	933.33	-933.33	0.0%
005442 · Flowers	600.38	700.00	-99.62	85.77%
005444 · Hospitality	768.83	933.33	-164.50	82.38%
005448 · Kitchen/Food/Supplies	3,069.80	4,958.33	-1,888.53	61.91%
005450 · Transportation	2,016.91	1,458.33	558.58	138.3%
005455 · Safety/Security	442.08	1,662.50	-1,220.42	26.59%
005458 · Audio-Visual	7,424.30	1,750.00	5,674.30	424.25%
005460 · Stewardship	960.00	2,590.00	-1,630.00	37.07%
005461 · Internet Website	15.16	100.00	-84.84	15.16%
005466 · Technology - Hardware/Software	5,316.61	2,916.67	2,399.94	182.28%
005507 · Custodial Supplies	5,110.51	2,916.67	2,193.84	175.22%
<b>Utilities</b>				
0055091 · Electricity	19,438.98	32,650.00	-13,211.02	59.54%
0055092 · Gas	3,141.84	5,501.85	-2,360.01	57.11%
0055111 · Water	1,365.56	1,609.37	-243.81	84.85%
0055113 · Refuse/Waste	1,435.06	1,283.33	151.73	111.82%
<b>Total Utilities</b>	<b>25,381.44</b>	<b>41,044.55</b>	<b>-15,663.11</b>	<b>61.84%</b>
005513 · Telephone/Internet	2,347.03	2,940.00	-592.97	79.83%
005514 · Property Taxes (Rental)	3,924.56	3,750.00	174.56	104.66%
005515 · New Equipment	4,292.28	4,100.00	192.28	104.69%
005517 · Property Insurance	8,673.73	12,750.00	-4,076.27	68.03%
005519 · Repairs & Maintenance	28,624.26	33,950.00	-5,325.74	84.31%
005520 · Deferred Capital Improvements	5,448.00	5,000.00	448.00	108.96%
005523 · Repairs-Rental Property	14,672.64	5,833.33	8,839.31	251.53%
005820 · Challenge to Build Repayment	0.00	55,416.67	-55,416.67	0.0%
80000 · Ask My Accountant	-290.00	0.00	-290.00	100.0%
66900 · Reconciliation Discrepancies	-2,859.82			
<b>Total Expense</b>	<b>442,124.36</b>	<b>580,218.29</b>	<b>-138,093.93</b>	<b>76.2%</b>
<b>Net Ordinary Income</b>	<b>170,163.85</b>	<b>14,714.63</b>	<b>155,449.22</b>	<b>1,156.43%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
008304 · Building Fund	15,002.30	0.00	15,002.30	100.0%
008108 · Mission Control	4,580.49	0.00	4,580.49	100.0%
008238 · Upward Sports	80.00			
70200 · Interest Income	1,575.93	0.00	1,575.93	100.0%
<b>Total Other Income</b>	<b>21,238.72</b>	<b>0.00</b>	<b>21,238.72</b>	<b>100.0%</b>
<b>Other Expense</b>				
005810 · Building Debt Payments	12,829.80	11,083.33	1,746.47	115.76%
008105 · World Hunger (5%)	112.18	0.00	112.18	100.0%
008103 · State Missions (10%)	224.35	0.00	224.35	100.0%
008101 · Annie Armstrong (25%)	560.88	0.00	560.88	100.0%
008100 · Lottie Moon (50%)	1,121.75	0.00	1,121.75	100.0%
008104 · Associational (5%)	112.17	0.00	112.17	100.0%
008102 · Partnership Missions (5%)	491.93	0.00	491.93	100.0%
<b>Total Other Expense</b>	<b>15,453.06</b>	<b>11,083.33</b>	<b>4,369.73</b>	<b>139.43%</b>
<b>Net Other Income</b>	<b>5,785.66</b>	<b>-11,083.33</b>	<b>16,868.99</b>	<b>-52.2%</b>
<b>Net Income</b>	<b>175,949.51</b>	<b>3,631.30</b>	<b>172,318.21</b>	<b>4,845.36%</b>

**North Roanoke Baptist Church**  
**Cash and Loan Balances**  
As of July 31, 2020

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	<u>Jul 31, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
International Missions-FCB*7791	12,932.99
Winshape-FCB*7759	11,594.60
Deferred Capital-FCB*7169	3,664.23
Special Savings-FCB*7118	22,780.83
Building-FCB*8048	29,001.87
Operating-FCB*7863	610,512.67
<b>Total Checking/Savings</b>	<u>690,487.19</u>
<b>Total Current Assets</b>	690,487.19
<b>Other Assets</b>	
SunTrust Investment Account	70,733.17
VBF - Pauline S. Copeland Fund	39,054.51
<b>Total Other Assets</b>	<u>109,787.68</u>
<b>TOTAL ASSETS</b>	<b><u><u>800,274.87</u></u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
First Citizens Bank PPP Loan	82,700.00
First Citizens Mortgage	551,593.58
<b>Total Long Term Liabilities</b>	<u>634,293.58</u>
<b>Total Liabilities</b>	<u>634,293.58</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>634,293.58</u></u></b>

## Student Update

- We have started meeting outside on Wednesday nights and have been going through the I Am statements of Jesus in the book of John. It takes place from 6:30-7:30, with the first half being games and the second half teaching. We use camping chairs and gather in a circle for the teaching.
- We had a fantastic week for our NR Student Camp. Dr. Scott Pace and his family came from North Carolina to speak. He did a wonderful job and connected with the students in his teaching. We had around 30 students present every night. Thank you to all of the volunteers who made the week possible. I could not have done it without you.
- We have been attempting to spend time with the students in an outdoor setting, including a trip to Roaring Run and a pool party at the Goode house. This provides an opportunity for the students to be together and be in compliance with the government mandates.
- Our events calendar will be released in the very near future. We are working to connect it to the app and website so that parents and students can have access to it at the click of a button.
- Even though this has been a challenging time, I am thankful to God that He has allowed me to hit a 'reset' button on the ministry and to make some tweaks for the future. It has provided the opportunity to shape the ministry based on the vision that God has given in a greater way. The support given by the staff and volunteer leaders has been great, and for them I am thankful to God.

The Nominating Committee moves that North Roanoke Baptist Church approve the following nominees for the roles or committees and the terms noted below.

**Nominees to Serve at Trustee**

Anthony Ford | Term Ends 2024

Wes McMillian | Term ends 2026

**Church Clerk | One-year term (renewable)**

Cindy Vernon

**Assistant Clerk | One-year term (renewable)**

Judy Hill

**Treasurer | One-year term (renewable)**

Todd Creasy

**Assistant Treasurer | One-year term (renewable)**

Rick Ramseur

**Moderator | One-year term (renewable)**

James Halsey

**Vice-Moderator | One-year Term (renewable)**

Chip Basham

**Administrative Committees**

**Budget Committee | Term Ends 2023**

Johnny Lanning

Jenean Blackmon

Linda McMillian

**Constitution Committee | Term Ends 2023**

Kenton Shonhor

Rebekah Juarez

**Long-Range Planning | Term Ends 2023**

Tania Williams

**Nominating Committee | Term Ends 2023**

Shelia Edmondson

Brad Wirt

Tracy Jones

**Personnel Committee | Term Ends 2023**

Brenda Brinkley

Luis Rivera

**Service Committees | Same as last year with following changes**

**Audio-Visual/Sound**

Add Rhian Stevens

**Parking**

Remove Bobby Williamson

### **Two Additional Motions**

The staff moves that North Roanoke Baptist Church host a Y After School Program (provided by YMCA of Virginia's Blue Ridge) for students from Burlington Elementary School from 7AM-6PM on Monday through Friday to assist our community in adjusting to the new Roanoke County Public Schools schedule until the schedule returns to normal or until the end of the school year, whichever comes first.

Pastor Daniel moves that North Roanoke Baptist Church license Paul French in recognition of his call to pastoral ministry and as a formal recognition that he is studying in pursuit of ordination to pastoral ministry.

**NORTH ROANOKE BAPTIST CHURCH BUSINESS MEETING**

**August 8, 2020 (Because of COVID-19 having it in the field)**

**NEW MEMBERS**

<b><u>Joined by Letter:</u></b>	<b><u>From:</u></b>	<b><u>Date Joined</u></b>
Paul & Angela McBee	Greenridge Baptist	7/12/20

<b><u>Joined by Statement:</u></b>	<b><u>Date Joined</u></b>
Don & Melody Lawhorn	2/23/20
Chris & April Parker, Ananiya Parker & Mikayla Parker	3/29/20
Tray & Wendy Arthur	4/15/20
Cedrick & Lacy Tesdall	7/12/20

<b><u>Joined by Baptism:</u></b>	<b><u>Date:</u></b>
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<b><u>Joined and Awaiting Baptism:</u></b>	<b><u>Date:</u></b>
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**MEMBERS TRANSFERRED FROM NRBC:**

<b>Name:</b>	<b>Transferred to:</b>	<b>Date Letter Sent:</b>
Randy & Carolyn Creasy	Villa Heights Baptist	02/05/20
Tim & Rosemary Harris Lance Harris & Garrett Harris	Fincastle Baptist	02/14/20

**MEMBERS THAT HAVE DECEASED:**

<b>Name:</b>	<b>Date:</b>
Esther Hussell	2/5/20
Joyce McLemore	4/28/20
Elsie Moore	4/28/20
Catherine (Kitty) Virts	5/25/20
Ethelene Hollandsworth	5/25/20

**Total Membership:**

1375	Total as of last Business Meeting
+ 12	New Members (in)
- 06	Transfers (out)
- 05	Deaths
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1376	Total